

# The Oak Tree Community Farm



## Half-Share Membership Application Form

I/we would like a half-share membership of The Oak Tree Farm Community Supported Agriculture (CSA) vegetable box scheme. Each full share comprises one equal share of the CSA vegetables harvested from the Farm each week. All half-share member/households will be paired with another half-share member/household, if available, for billing and Work-log purposes. Share partners will need to decide who will make payments to the Farm (and who to the other) and whether they will split the weekly veg box between them, or collect their veg box on alternate weeks (once a fortnight).

This may sound complicated but we have operated this system for many years and, once set up, this arrangement has worked well for all concerned.

### Half-Share Household 1

Name(s) .....

Address & Postcode.....  
.....

Tel.....Email/s.....

### Half-Share Share Household 2

Name(s) .....

Address & Postcode.....  
.....

Tel.....Email/s.....

**I/we will set up a Standing Order** from my/our bank account for £21.67 to my share partner, or £43.33 to The Oak Tree Farm **every month** (equivalent to £5.00 per week for each share) on the 1<sup>st</sup> of each month until further notice.

**I/we understand that my membership is initially for the minimum period of 3 months and that after my first 2 months, should I/we wish to cancel my membership I/we will give the Farm 1 month's notice in writing.**

I/we understand that as a part of my half-share membership of the CSA I undertake to work **at least 4 hours** per month at the Farm **on average** during the busy Spring and Summer seasons (March – August) and **2 hours** per month **on average** during the quieter Autumn and Winter seasons (September – February). This work commitment is per half-share, i.e. it may be shared between members of my household. The work commitment is very important to the farm. Members can also help with other tasks if they wish. If you have particular skills you would like to share please let us know.

**I/we also understand that the Farm relies on members completing their work hours and reserves the right to make a charge of £5.00 per hour for any un-worked hours.**

I/we agree that my contact details may be shared with other CSA members for the purpose of administering and organising the CSA. Your details will not be shared for any other purpose.

I/we sign up to this project at my own risk and understand that although The Oak Tree Community Farm will do its best to supply consistent quantities and varieties of vegetables, there is no guarantee of specific produce or quantity. I also understand that occasionally the weekly harvest may be cancelled due to insufficient crops being available to harvest or due to severe weather making the harvest difficult. If this happens, and you miss a box, you will either get one the following week instead or you can cross off 2 of your 'Work hours' on the Work Log at the Farm.

When visiting the farm I agree to follow health and safety instructions displayed by and explained at the farm. I understand that while children under 18 are welcome at the farm, they remain the responsibility of their parents/guardians at all times.

Wherever possible we try to get share-partners to sign this form at the same time when they are at the Farm (it may be one of the few times you actually meet!), but you may be asked to sign it and send it on to your share partner, or receive it from them and send it back to the Farm, perhaps to await a share partner

### **Half-Share Household 1**

Signed: .....

Date.....

### **Half-Share Household 2**

Signed: .....

Date.....

Please either return a signed hard copy of this form to The Oak Tree Farm, Playford Lane, Rushmere St Andrew, Ipswich, IP5 1DW, or, preferably, by email to [hello@the-oak-tree.co.uk](mailto:hello@the-oak-tree.co.uk)

Use that same email address for any questions. We look forward to meeting you!